

**Meeting November 19, 2012**

The meeting of Mount Pleasant Borough Council was called to order by President Bauer at 7:08pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and there was a moment of silence for our deployed troops. President Bauer directed Borough Manager Landy to take roll. Councilman McFeaters, Pritts, Snyder, and Councilwomen Bailey, Ruszkowski and Stevenson were present. Mayor Lucia was present and Solicitor Wolfe was absent. President Bauer stated we have a quorum.

**Reading of the Minutes:**

A motion was made by Councilman Snyder to dispense with the reading of the minutes of November 5, 2012 since Council has been provided with a copy. Motion seconded by Councilwoman Stevenson. Motion carried 7-0.

**Public Comment:** None

**Speakers:**

Mr. Steve Perry, Honeywell Building Solutions spoke to Council about the preliminary energy performance assessment his company did. Their goal was to find ways to save energy to pay for upgrades. Mr. Perry said that his company could not find enough energy savings to fund the project. Mr. Perry gave Council a copy of the report that was generated and outlined the cost involved in upgrading. Mr. Perry said that the Borough's utility rates are low in comparison to other boroughs and for the most part things are running fairly proficiently. Mr. Perry answered questions from Council. Borough Manager Landy said that he would like Honeywell to assist the Borough in getting any rebates that were available and Mr. Perry said he would assist the Borough if they decide to do a project.

**Mayor's Report:**

Mayor Lucia said that Katherine Karfelt, a long-time business owner passed away this week and she should be remembered by the public.

Mayor Lucia said he would like to see the Street Department seal a couple more streets before the season is over. President Bauer said that the company who sells the sealer told him that the best time to seal the streets is in the fall and winter when the temperature hits 40 degrees. Mayor Lucia said that our Street Department does a good job considering that there are only three men in the department.

Mayor Lucia said trucks are still posing a problem on Center Avenue. Mr. Landy said that he have informed Delallo's that their trucks are still causing a problem and they said they would talk to their drivers and delivery companies. Mr. Landy said that he would like to have them change their address to Center Avenue, Hunker PA instead of Mount Pleasant PA. Councilwoman Bailey said that the Borough should be fining these truck drivers who ignore the signs and Council agreed. Patrolman Zilli said that in order to issue a fine the police would have to call Weights and Measures to come on-site. Councilwoman Bailey said that our police could issue a standard traffic violation.

**Solicitor's Report:** None

**Treasurer's Report:**

Borough Manager Landy read the following Treasurers Report for the month of October 2012:

<b>Mt. Pleasant Borough Treasurer's Report</b>		<b>Oct-12</b>			
		<b>Previous Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Balance 2012</b>
General Fund Checking	PNC 00-0122-3513	53,317.00	228,828.60	232,145.60	50,000.00
General Fund Sweep	PNC 10-1149-3394	714,507.52	98,191.65	103,839.09	708,860.08
General Fund Budgetary Reserve	PNC 102-457-4388	43,332.69	3.91	0.00	43,336.60
**Fire	30,000.00				
**Police	0.00				
**Streets	10,000.00				
**Contingency Fund	3,336.60				
General Fund Budgetary Reserve	Standard Bank 321615	404,582.12	55.43	18,364.00	386,273.55
**Police	60,000.00				
**Streets	80,000.00				
**Contingency Fund	96,444.34				
**Infrastructure	90,000.00				

**BOMP1 Gas Well		9,250.00			
**BOMP2 Gas Well		4,572.81			
**Frick Park Gas Well		19,423.96			
**Levins		4,365.06			
**Surveillance Cameras		9,000.00			
**Surveillance Camera Grant		10,000.00			
**Early Warning Siren Grant		3,000.00			
**Fire		10,000.00			
**K-9		8,581.38			
Escrow Account	PNC Bank 10-2912-6867	2,500.00	0.00	0.00	2,500.00
Liquid Fuels PLGIT	PLGIT 56980126	50,294.89	1.20	5,041.65	45,254.44
Monument CD	Standard Bank 328188	6,023.34	0.00	0.00	6,023.34
Holiday Lighting Fund	Standard Bank 050004849	1,801.62	0.07	0.00	1,801.69
Payroll Fund	PNC 00-0122-6415	1,511.04	54,504.58	54,499.72	1,515.90
Veterans Park Fund	First Niagara 981293700	3,221.85	0.00	160.00	3,061.85
Veterans Park Fund	PLGIT 5698025	11,261.85	0.27	0.00	11,262.12
Police Drug Enforcement	PNC 10-1291-2642	850.50	0.00	849.99	0.51
Town Clock Fund	Standard Bank 0010038847	613.21	0.03	0.00	613.24
Medic 10 Checking	Standard Bank 0010107643	72,149.95	24,037.10	49,208.73	46,978.32
Medic 10 Savings	Standard Bank 0310000238	124,677.67	1,017.91	0.00	125,695.58
Storm Water Retrofit Phase II	PNC Bank 10-3388-4556	11,216.22	0.00	0.00	11,216.22
<b>Total General Fund Balance</b>					<b>1,444,393.44</b>
WWT Operational Acct	Standard Bank 0320012280	276,124.98	91,473.19	98,703.30	268,894.87
WWT Savings	Standard Bank 0050021008	68,317.68	1,513.97	0.00	69,831.65
WWT Budgetary Reserve	Standard Bank 0000287245	147,954.75	21.08	0.00	147,975.83
**Contingency		87,930.43			
**Infrastructure		60,000.00			
<b>Total WWT Balance</b>					<b>486,702.35</b>
<b>Total Borough funds</b>					<b>1,931,095.79</b>

Respectfully Submitted:

Councilwoman Susan Ruszkowski

Secretary Beverly Fedorchak

A motion was made by Councilwoman Stevenson to accept the Treasurers Report as read. Motion seconded by Councilman McFeaters. Motion carried 7-0.

### President's Report:

A motion was made by Councilwoman Stevenson to approve the 2013 schedule of Council Meetings. Motion seconded by Councilman Pritts. Motion carried 7-0.

A motion was made by Councilwoman Bailey to approve the 2013 Holiday Schedule. Motion seconded by Councilman Pritts. Motion carried 7-0.

A motion was made by Councilwoman Stevenson to participate in the 2013 "G" Conference. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

President Bauer reported that Light-Night in Mount Pleasant will be on Sunday November 25th at 6:00pm. Santa will be there as well as at the Christmas Parade on December 1st. There will also be a Candlelight Procession at 6:00pm on December 1st.

### Borough Manager's Report:

Borough Manager Landy said that the 2013 budget is balanced. Income from property taxes came in lower again this year and the difference had to come from money budgeted for developing the Bridgeport Street property. Mr. Landy said he will talk to the County about developing the property.

Borough Manager Landy asked everyone to come out and support the events planned on December 1st which include the parade, hot chocolate and cookies at the Gazebo, Santa, holiday at the Log Cabin and the Candlelight procession. Mr. Landy reported that there are 28 entries to the Gingerbread Competition and they have been placed in storefronts by Christine Barnhart. The stores did a great job of decorating around the houses. All monies made from the sale of the houses will go to the Wounded Warrior Project.

Borough Manager Landy said that the motor for the Town Clock was repaired and re-installed, but only worked for a couple of hours and then broke again. George Hockenberry from the church said that they will take care of repairing the electrical box and then the motor can be installed again and the problem should be fixed.

Mr. Landy reported that the pre-construction meeting for the catch basin at Frick Hospital that is part of Phase II of the Stormwater Retrofit Project was held and work should begin soon.

Mr. Landy said he reviewed the Medic 10 budget with Medic 10 personnel and he feels good about their budget.

Mr. Landy said he attended another Social Media Seminar and we are going to have a borough facebook page and start tweeting. Councilwoman Bailey will be helping with that as well at Councilwoman Stevenson since she is in charge of communications.

Borough Manager Landy said he spoke to Hallie Chatfield from the Redevelopment Authority and they are ready to bid out the demolition of the theater at 100 W. Main Street as soon as Council answers a couple of questions.

Borough Manager Landy said that Tax Collector Carol Yancosky reported that Per Capita Taxes were lower in 2012 by approximately \$1,300. The report is still preliminary, but the amount will be less than last year.

Mr. Landy provided Council with a report showing how real estate assessed values in the Borough have decreased each year. There have been properties in the borough whose assessments have been lowered and that directly affects taxes in the Borough.

### **Waste Water Treatment Report:**

President Bauer said he will meet with the Waste Water Treatment Committee to discuss the WWT Plant permit renewal. There will have to be some water testing and Superintendent Stout has gotten quotes from three different companies who do the testing.

President Bauer said he is going to speak with the Mount Pleasant Municipal Authority about doing the air project proposed by Honeywell now, instead of waiting five years, since there may be rebate money available. If the Municipal Authority will pay for the building and the new pipe, Waste Water Treatment personnel should be able to do the work.

Mayor Lucia said he received a request from the Mount Pleasant Municipal Authority to go back to holding their quarterly meetings at the WWT Plant. They would need a key to the plant since it closes at 3:00pm. President Bauer said that there should be a key for every building belonging to the borough in the borough office and he is going to send a memo to every department.

### **Streets Report:**

Councilman Snyder said that there was a water main break at Center Avenue and Summit Street that ices up every morning and he would like to see the Street Department salt that area until the problem is resolved.

### **Public Safety Report:**

A motion was made by Councilman Snyder to approve Mount Pleasant EMS 2013 Budget with total income of \$437,800 and total expenses of \$434,100. Motion seconded by Councilman Pritts. Motion carried 7-0.

Councilman Snyder said that an estimate was received from Davies Ford to repair the police vehicle. The estimate is for \$5,100 plus repairing the odometer and power steering which would be a total of approximately \$6,000. Councilman Snyder said he feels purchasing a new car would be a better option. Tri-Star has said that it will take six to twelve weeks until they can deliver a new car. Tri-Star has offered us \$2,000 on a trade-in if the car is still in running condition. If we continue to use the vehicle it may not be running in six to twelve weeks. President Bauer said that we can sell the vehicle to the same company we sold the last one to and wouldn't have to use it as a trade. Borough Manager Landy said that there is money in budgetary reserve to purchase a new vehicle. President Bauer said that he would like to see the Borough trade-in police vehicles every two years.

A motion was made by Councilman Snyder to suspend the rules for the purpose of a motion to purchase a new police vehicle. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

A motion was made by Councilman Snyder to purchase a 2013 Taurus on the CoStar Program from Tri-Star in the amount of \$33,000. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

Councilwoman Bailey said that she is talking to a company to remove the trees at Frick Park. Council discussed whether it would be possible for the Street Department to take the softball field fence down so that the trees could be

dropped on the field and then the Street Department could replace the fence. Councilwoman Bailey said that she will talk further with the company to see how it can be done.

**Zoning and Ordinance Report:**

A motion was made by Councilwoman Stevenson to adopt Ordinance #635 amending and restating the Mount Pleasant Code of Ordinance, Chapter 11 Part 3 Residential Rental Property. Motion seconded by Councilman Pritts. Motion carried 7-0.

A motion to adopt Resolution #2012-14 establishing a schedule of fees to be charged for inspections and appeals pursuant to Ordinance #635, Chapter 11, Part 3 of the Mount Pleasant Borough Code of Ordinances, Residential Rental Property. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

A motion was made by Councilwoman Stevenson to adopt Ordinance #635 setting the 2013 millage rate at 16.00 mills. Motion seconded by Councilwoman Ruskowski. Motion carried 7-0.

**Community & Economic Development/Grants Report:** None

**Veterans Park Report:** None

**Parks & Recreation Report:**

A motion was made by Councilman McFeaters to advertise for bids for the Lawn Care & Snow Removal Contract. Motion seconded by Councilwoman Stevenson. Motion carried 7-0.

Councilman McFeaters said that he would like the Mount Pleasant Street Department to put sand at the playground equipment in the parks when they have a chance before spring.

Mayor Lucia said that he would like the Parks & Recreation Committee and Council to look at Willows Park now that the leaves have fallen and they are able to see more clearly what needs to be done. Council discussed clean up and changes to be made to Willows Park. Borough Manager Landy said he is talking with West Penn Power about getting a transformer next to the large pavilion at Willows Park.

**Finance & Human Resources Report:**

Councilwoman Ruskowski said that she was asked by a former councilman for his prorated share of the yearly council stipend. Council agreed to prorate the stipend for council members who did not serve a full year.

A motion was made by Councilwoman Ruskowski to advertise the 2013 General Fund, WWT and Liquid Fuels budgets. Motion seconded by Councilman Pritts. Motion carried 7-0.

A motion was made by Councilwoman Ruskowski to approve the Mount Pleasant Glass & Ethnic Festival 2013 budget with revenues of \$73,325 and expenses of \$68,900. Motion seconded by Councilman McFeaters. Motion carried 7-0.

A motion was made by Councilwoman Ruskowski to make the following transfers in the General Fund:

\$1,500 from line item 450.24 to line item 400.28

\$5,000 from line item 486.96 to line item 400.28

\$3,900 from line item 460.04 to line item 400.28

\$3,500 from line item 414.31 to line item 400.28

\$4,100 from line item 470.20 to line item 400.28

Motion seconded by Councilman Pritts. Motion carried 7-0.

A motion was made by Councilwoman Ruskowski to make the following transfers in the WWT Fund:

\$1,500 from line item 860.22 to line item 860.13

\$1,000 from line item 860.22 to line item 860.41

\$1,600 from line item 860.22 to line item 860.47

\$500 from line item 860.22 to line item 860.25

\$60 from line item 860.22 to line item 860.10

\$1,200 from line item 860.22 to line item 840.32

\$585 from line item 860.22 to line item 840.03

\$500 from line item 860.22 to line item 840.57

\$500 from line item 860.22 to line item 840.58  
\$1,000 from line item 860.22 to 860.39  
\$1,500 from line item 860.22 to line item 860.36  
Motion seconded by Councilman Pritts. Motion carried 7-0.

A motion was made by Councilwoman Ruszkowski to authorize Borough Manager Landy to make any necessary transfers between now and the end of 2012. Motion seconded by Councilman Pritts. Motion carried 7-0.

Mayor Lucia questioned the transfer of funds to Line Item #400.28 and Borough Manager Landy explained that it was necessary to transfer funds from other line items to balance #400.28, which is Legal Fees, because of the cost to defend the suit brought by the Landlord Association. Borough Manager Landy said he is still working on getting reimbursed from our insurance company for some of the Borough's cost.

### **Property Report:**

Councilman Pritts reported that the steel door was installed on the side of the Municipal Building. Councilman Pritts said that the door needs painted and he could come down over the weekend and paint the door if he has the paint.

Councilman Pritts said that he is looking at the cost to replace the garage doors at the Central VFD because they are very drafty and are starting to rot at the bottom.

Councilman Pritts said he is still getting quotes to replace the computer server and the new specs get the cost down to approximately \$4,000.

Councilman Pritts said that the Street Department has dug the hole for the footer for the Welcome to Mount Pleasant sign and the next step is to pour the concrete slab. The cost of LED lighting for the sign is \$200 per light.

Council discussed the sign on Main Street at the old PNC drive-thru. President Bauer said he would not be opposed to moving the existing sign and putting a digital sign on a pedestal because he feels that a digital sign is the way to go.

### **Sanitation & Recycling Report:**

Councilwoman Stevenson reported that we received \$1,435 for a recycling grant that she submitted. The grant is for Act 101 and performance is judged according to weight of DEP approved eligible recovered and marketed material and can increase as the municipality's recycling rate grows. Councilwoman Stevenson said that this is proof of the value of our recycling program in the Borough. Councilwoman Stevenson said that she would like to use some of the grant funds to do a mailing to explain the changes in recycling. John McGoran from Allied Waste said that if we provide the paper, the mailer can be inserted in the Allied Waste bills. Councilwoman Stevenson said she will get further details when she speaks to Mr. McGoran again. Council agreed to spend the money to do a color flyer with a recycling holiday pick-up schedule to include in the Allied Waste bills. President Bauer asked Councilwoman Stevenson to make sure that the Borough is still getting credit for Levin's recycled cardboard and the collection site at Busy Beaver.

**Communications:** None

### **New Business:**

Councilwoman Stevenson said that there is still an effort underway to open a Glass Museum in the Borough. There are two rooms at the front of the In Town Shops where glass will be on display beginning this Friday and every weekend until the end of the year. Councilwoman Stevenson said that Mayor Lucia suggested having a town meeting at the Mount Pleasant VFW for anyone interested in contributing to a glass museum. President Bauer suggested holding the town meeting sometime in January and incorporating a discussion on the proposed Crime Watch.

Councilwoman Bailey reminded everyone that there is a local Book Fair in the Library on Saturday November 24th. Ten authors will be there to promote their books from 10am to 2pm. The more participation and sales, the more money comes back to the Library. The DAR will be opening their Festival of Lights just down the street on the same day.

Councilwoman Bailey said that it may be beneficial to establishing a neighborhood crime watch if we asked the director of 911 to speak at one of our council meetings. Councilman Pritts said that it would also help if Mr. Landy and Mayor Lucia talked about it on their radio show.

Councilwoman Bailey said that she would like to see each Mount Pleasant Borough department heads make a list of goals that they will accomplish by the end of next year so that Council can evaluate their performance. The department

heads will need to be notified by the end of December that they must have a list of goals ready by the end of January 2013.

Councilwoman Ruszkowski said that she has an estimate to repair the fire truck that was in an accident. The Fire Department is asking that the Borough pay for half of the cost. President Bauer suggested that the Borough make a donation to the Fire Department and have them pay the bill. Council agreed to donate \$582.03 to the Fire Department.

Mayor Lucia and Councilman Snyder discussed being involved in the Reality Tour Child Drug Prevention Program. The program is for sixth grade students who are maturing and making decisions. The program is at the Westmoreland County Courthouse where a jail cell is set up and a young person is shown being arrested, put in jail and being arraigned etc. The county suggested that Mount Pleasant hold the program at Ramsay Elementary School and involve the Mount Pleasant Police and Magistrate Eckels. The cost would be \$3,500 and Mayor Lucia said the Drug Awareness Program may be able to help with the cost.

A motion was made by Councilman Snyder to explore being involved in the Reality Tour Child Drug Prevention Program. Motion seconded by Councilwoman Bailey. Motion carried 7-0.

### **Reading of Communications:**

Borough Manager Landy read the following communications:

- The Braddock Trail Chapter is holding its annual Festival of Lights on November 23rd from 7pm to 9pm at a cost of \$10 per person.
- Rizzo's and Excelsa Health are holding an Italian Gala on December 6th beginning at 6pm at a cost of \$50 per person.

### **Discussion and Payment of Bills:**

A motion was made by Councilman Snyder to pay all approved and authorized bills. Motion seconded by Councilwoman Stevenson. Motion carried 7-0.

### **Miscellaneous and Adjournment:**

A motion was made by Councilman Snyder to adjourn the meeting. Motion seconded by Councilman McFeaters. Motion carried 7-0.

**Meeting adjourned 9:29pm**

## Motions from November 19, 2012 Meeting

A motion was made by Councilman Snyder to dispense with the reading of the minutes of November 5, 2012 since Council has been provided with a copy. Motion seconded by Councilwoman Stevenson. Motion carried 7-0.

A motion was made by Councilwoman Stevenson to accept the Treasurers Report as read. Motion seconded by Councilman McFeaters. Motion carried 7-0.

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\$585 from line item 860.22 to line item 840.03

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A motion was made by Councilman Snyder to pay all approved and authorized bills. Motion seconded by Councilwoman Stevenson. Motion carried 7-0.

A motion was made by Councilman Snyder to adjourn the meeting. Motion seconded by Councilman McFeaters. Motion carried 7-0.